

**CONFIDENTIAL**



[www.vistaleisure.com](http://www.vistaleisure.com)

## APPLICATION FORM FOR TRUSTEES

You can either return your completed application form electronically as an attachment by email to [tonygoodwin@vistaleisure.com](mailto:tonygoodwin@vistaleisure.com) or by post to:- Tony Goodwin, Personnel and Training Manager, Vista Leisure, The Limes Business Centre, 6 Broad Street, Deal, Kent CT14 6ER

<b>Full Name:</b>	<b>Maiden or Former Name: (if applicable)</b>
<b>Title:</b>	<b>Honours: (if applicable)</b>
<b>Home Address:</b>	
<b>How long have you lived at the above address?</b>	
<b>If less than twelve months please give the following information:</b>	
<b>Previous address:</b>	
<b>How long there?</b>	
<b>Date of Birth:</b>	<b>Telephone Number Day:</b>
<b>Occupation:</b>	<b>Evening:</b>
<b>E Mail address:</b>	<b>Mobile:</b>
<b>FOR OFFICE USE ONLY</b>	<b>DATE RECEIVED</b>
	<b>PASSED TO</b>

**Employment history**

Please give details of any work, paid or voluntary, indicating any involving contact with children or young people. Please account for any gaps in employment and use a separate sheet if necessary

**Present employment****Name/Address of Employer****From****Post title, main duties and responsibilities****Previous employment****Name of Employer****From/To****Position held**

**Please give details of any qualifications, training or experience, which you consider may be relevant to the role of trustee.**

**REFERENCES: Please give the names of two people we may contact for a reference,**

**If necessary, may your referees be contacted prior to interview                      YES/NO**

**Name:**

**Job  
Title:**

**Organisation:**

**Address:**

**Telephone No:**

**How do you know them?**

**Name:**

**Job  
Title:**

**Organisation:**

**Address:**

**Telephone No:**

**How do you know them?**

**Directorships:** Please give the names of any companies of which you are, or have been within the last 5 years, a director. (This information is required for Companies House)

**Please select your THREE strongest management skills** (please tick relevant boxes)

- |   |                            |                          |
|---|----------------------------|--------------------------|
|    | <b>Marketing</b>           | <input type="checkbox"/> |
|    | <b>Strategic Planning</b>  | <input type="checkbox"/> |
|    | <b>Financial Planning</b>  | <input type="checkbox"/> |
|    | <b>Problem solving</b>     | <input type="checkbox"/> |
|    | <b>Personnel</b>           | <input type="checkbox"/> |
|    | <b>Legal Knowledge</b>     | <input type="checkbox"/> |
|    | <b>Project Management</b>  | <input type="checkbox"/> |
|   | <b>Team Working</b>        | <input type="checkbox"/> |
|  | <b>Decision Making</b>     | <input type="checkbox"/> |
|  | <b>I.T.</b>                | <input type="checkbox"/> |
|  | <b>Communications</b>      | <input type="checkbox"/> |
|  | <b>Health &amp; Safety</b> | <input type="checkbox"/> |

**Please give details of any present or previous association with Vista Leisure, Dover Leisure Centre, or Tides Leisure Centre, or Dover District Council.**

**Please include here hobbies and pastimes**

**Please state reasons why you wish to become a Trustee of Vista Leisure and add any other information, which you feel, may be relevant to your application**

**Declaration:**

I declare that the information I have given is correct and complete. I understand and agree that data used in these forms will be used and processed for Trustee recruitment purposes. I agree to Vista Leisure's holding and processing this information.

**Name:**

**Date:**

If submitting this form by email, you will be asked to sign a printed copy at a later date

**Signature:**

**Date:**

**NOTES:**

- 1) Vista Leisure will not apply for references until permission has been given by the applicant.
- 2) Details supplied on this form will be treated by the company as strictly private and confidential.

**FOR OFFICE USE ONLY**

<b>INTERVIEW</b>	YES	NO	If no, state reasons:		
<b>OFFER POST</b>	YES	NO	If no, state reasons:		
<b>REFERENCES REQUESTED</b>	1)		2)		
			<b>REFERENCES RECEIVED</b>	1)	2)
<b>OFFER LETTER SENT - DATE</b>			<b>REJECTION LETTER SENT- DATE</b>		
<b>NOTES:</b>					

**Vista Leisure**

Registered address: Suite 3, The Limes Business Centre, 6 Broad Street, Deal, Kent CT14 6ER

The company is a limited company registered in England and Wales

Charity Registration No. 1099530

Vista Leisure is a not for profit distributing organisation limited by guarantee

Company Registration No. 4149648